

**ARCHIVED**CARES Act - HEERF  
18004(a)(1)

May 11, 2020

**CARES Act Emergency Assistance for Meadville Lombard Students****Policy and Application****Purpose**

Meadville Lombard has received funds as part of the Education Stabilization Fund included in the third coronavirus stimulus package, which was signed into law in late March 2020. The purpose of these funds is to issue cash grants directly to students impacted by campus-disruptions due to the COVID-19 pandemic.

**Affected Students**

This policy will apply to any Meadville Lombard student who has had an unexpected or added expense related to the disruption of campus operations due to the COVID-19 pandemic. Recent guidance from the Department of Education has relaxed some of the restrictions that were initially placed on these funds. At MLTS, we are interpreting this to mean expenses no longer have to be specifically related to the Spring 2020 semester. These may be related, but not limited, to areas such as food, housing, course materials, technology, health care, and child-care. An example of such an expense would be a non-refundable hotel room that was paid in advance for Spring 2020 intensives.

In order to be eligible, students must meet [Title IV \(Federal Student Aid\) eligibility requirements](#). Among other requirements, students must be a U.S. citizen or an eligible noncitizen, be enrolled in a degree program, and be enrolled at least half time (6 credits), during the Spring 2020, term. To ensure eligibility, students must complete or have already completed the Free Application for Federal Student Aid, or "FAFSA." The FAFSA can be completed free-of-charge at [FAFSA.gov](#).

**Policy**

Any eligible Meadville Lombard student may apply for a cash grant using the form below. The student must document that their expenses are related to the disruption of campus operations due to COVID-19.

Meadville Lombard will accept applications until May 29, 2020. After this date, all received applications will be processed by a review committee of at least three staff members of Meadville Lombard.

To the greatest extent possible Meadville Lombard will attempt to accommodate all student requests. However, requests will be filled based on available funding, and the number of student requests received.

After May 29, 2020 students may still apply on a rolling basis. However, once the funds are exhausted, Meadville Lombard will not process any further requests.

Approved grants will be sent to the student via paper check via US mail to the mailing address indicated on the form.

**Student Responsibilities**

- Students seeking assistance must complete the attached form and submit any supplemental documentation to support the request.
- Students must complete, or have already completed, a FAFSA at [FAFSA.gov](#).

- Students wishing to receive assistance related to courses taken in the Spring 2020 semester, should complete this form by May 29, 2020.

#### Additional Information

Students seeking additional information should contact:

Jon Coffee, Assistant Director of Financial Aid and Student Services

He/Him/His | T 312.288.8523 | F 312.327.7068 | E [jcoffee@meadville.edu](mailto:jcoffee@meadville.edu) | [www.meadville.edu](http://www.meadville.edu)

610 S. Michigan Avenue, Chicago, IL 60605

Schedule a meeting: <https://calendly.com/jcoffee>

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**CARES Act Emergency Assistance for Meadville Lombard Students Application**

**(Please Print)**

**Student Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_  
Last Name / First Name / Middle Initial

**Current Mailing Address:**

\_\_\_\_\_  
City / State / Zip

**Email:** \_\_\_\_\_ **Populi ID# or Last Four Digits of SSN:** \_\_\_\_\_

If you have any questions or concerns about completing this form, please contact the financial aid office before signing/submitting this document.

Please submit a statement addressing the following questions. You may use the space provided or attach a statement to this form. Please address all of the following questions. Statements that do not address each of these questions may not be approved.

- What expenses have you incurred as a result of the COVID-19 pandemic?
- What is the amount of expenses for which you are requesting assistance?
- How are these expenses related to the disruption of campus operations due to COVID-19.

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I have received and read the "CARES Act Emergency Assistance for Meadville Lombard Students Policy and Application." I certify that the statements made on this application are true to the best of my knowledge.

**Student Signature:** \_\_\_\_\_ **Date Signed:** \_\_\_\_\_

Please e-mail completed form to [jcoffee@meadville.edu](mailto:jcoffee@meadville.edu).

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